

# NEW ONE- AND TWO FAMILY Residential Building Permits Fee Schedule Town of Merrimac

If you are constructing a new one- or two family residence in the **Town of Merrimac**:

**1. CALL GENERAL ENGINEERING FOR A UDC APPLICATION AND A TOWN OF MERRIMAC BUILDING PERMIT APPLICATION.**

- a. Do NOT return the TOWN APPLICATION to General Engineering.
- b. Call Jim Lawton at General Engineering, Co., at (608) 697-7779.

**Uniform Dwelling Code Fee Schedule (Fees payable to General Engineering):**

Residential Early Start	\$60.00
New Residential (includes garage, decks & basements)	\$.185 per sq. ft.; min. \$500.00
Manufactured & HUD Dwellings	\$300.00 plus
Erosion Control	\$50.00
State Seal	State cost + \$2.00 administrative fee
Fuel Surcharge: A fuel charge will be assessed beginning June 1, 2011. This fee will be determined quarterly by GEC and set based on the prior 3-month average.	
PENALTIES: Building without a UDC permit will lead to penalties of up to \$1,000 per day plus costs of prosecution.	

**2. CALL SAUK COUNTY PLANNING & ZONING FOR A SANITARY PERMIT.**

- a. If you are within 1,000 feet of Lake Wisconsin or any other navigable waterway you are in the SAUK COUNTY SHORELAND PROTECTION DISTRICT, you will also need a Sauk County Land Use Permit.
- b. Call Steve Sorenson at Sauk County Planning & Zoning, (608) 355-3285.
- c. Call Town Chair Steve Peetz; (608) 493-2669 for a driveway permit – you will need this for Sauk County.

**3. RETURN THE FOLLOWING TO THE TOWN OF MERRIMAC:**

- a. All 3 copies of the TOWN OF MERRIMAC BUILDING PERMIT APPLICATION.
- b. A copy of Uniform Dwelling Code (UDC) Permit from General Engineering.
- c. Copy of Sauk County Sanitary Permit.
- d. Copy of Sauk County Land Use Permit (if you are in the the Sauk County Shoreland Protection District).
  1. Building Plans.
  2. Site plans (showing all items as requested on the application).
  3. Check for applicable fees.
  4. Mail the complete application with all requested materials to:
    - o Town of Merrimac, P.O. Box 115, Merrimac, WI 53561.

**Building Permits FEES MADE PAYABLE TO THE TOWN OF MERRIMAC:**

Single Family New Home	\$750.00
Duplex	\$1,000.00
Certificate of Occupancy (per unit):	\$45.00
Fees for starting without a permit TRIPLE. There may also be penalties of up to \$500.00 per day & costs.	

**The primary Zoning regulations (setbacks, size requirements, etc.) are available on-line at [www.tn.merrimac.wi.gov](http://www.tn.merrimac.wi.gov).**

For additional information, or for applications, contact: Tim McCumber, Town Administrator; 608-493-2588. On the internet, you can request an application at [www.tn.merrimac.wi.gov](http://www.tn.merrimac.wi.gov). The Administrator is in the Town Hall on most Mondays from 10am – 12pm, a schedule is posted on the website and at the Town Hall.

**Allow at least 15 days for processing.**

Effective May 5, 2011